



2019 MAC AWARD ELIGIBILITY RULES AND CATEGORY DEFINITIONS

THE AWARDS PROCESS

For an artist to be considered for a MAC Award, an application must be submitted documenting his/her eligibility. The application can be submitted by:

- The artist him/herself (or by someone else with the artist's permission)
- A MAC member club in which the artist performed
- A member of the Eligibility Committee or one of the specialist committees (see below)

The MAC Awards Eligibility Committee will review all submissions to verify eligibility and ensure that applicants have consented to being submitted for an Award.

For most categories, there will be two ballots submitted to all MAC members:

- The preliminary ballot, prepared by the Eligibility Committee, which will list all eligible applicants in each category. The people appearing on this preliminary ballot are not nominees and may not be advertised as such. Every MAC member may select up to three choices in each category—except in categories for which the instructions on the ballot specifically state otherwise. The votes will be tallied by the independent voting company retained for this purpose.
- The final ballot listing the top vote-getters, with a maximum of five in each category (unless a tie in the preliminary ballot voting requires that the number be expanded). The people appearing on this ballot are *MAC Award nominees* and may be advertised as such in publicity or press materials. Every MAC member may select one choice in each category; the votes will be tallied by the independent voting company retained for this purpose, and the MAC Award winners will be determined.

For other categories, specialist committees will select the nominees; those categories are identified in the category definitions below. Each such nominating committee shall consist of at least five members, at least one of whom will be a MAC Board Director; the committees will choose the nominees in each category. This selection process will take place concurrently with the first round of membership voting described above. Nominees in these categories will appear on the final ballots, to be voted upon by the MAC members as described above.

GENERAL ELIGIBILITY

Only work performed in calendar year 2018 is eligible. Shows performed in 2018 that were first performed in a prior year are eligible, providing that show did not receive a MAC nomination in a prior year. Shows performed in 2018 that have substantially the same content as a show nominated in a prior year are not eligible.

Either the candidate must have been a MAC member in good standing at the time of the application process or the work to be considered for an award must have been performed in a MAC member club in 2018. (MAC member clubs are listed on the MAC web site, www.macnyc.com. People who are not MAC members or who did not work in a MAC member club can qualify by joining MAC no later than

the application submission deadline.)

For most performance categories, MAC members must have given at least four eligible performances within the eligibility year (January 1 - December 31, 2018); those performances need not have been of the same show. At least three of the eligible performances must have taken place in the greater New York metropolitan area (within a 90-mile radius of New York City). Non-MAC members must have had a total of at least four eligible performances in one or more MAC member clubs located in the greater New York metropolitan area. See the category definitions, below, for rules and exceptions specific to individual categories.

Guest spots in benefits, anniversary shows, variety shows and special events do not count towards eligibility. However, complete shows that were presented as benefits are eligible for consideration. Shows not open to the general public (e.g., performances with an invited guest list or shows open only to members of a club) are not eligible.

No person may appear in more than one category in any given year for essentially the same work (e.g., Female Vocalist and Female Musical Comedy Performer)—except for shows chosen by the Board as nominees for Show of the Year. However, where categories are clearly different, one person may be eligible in more than one category (e.g., vocalist and director). Performers are not eligible in the Director category for directing their own shows, and vocalists who accompany themselves are not eligible in the Musical Director category for those shows. The MAC Awards Eligibility Committee will review the categories in which the artists have been submitted and will adjust them if it deems appropriate. Artists will be given the opportunity to appeal category reassignments with the Committee; the Committee's ultimate decision will be final.

A separate application with an Applicant Information form must be submitted for each category in which the artist is competing. DO NOT submit multiple categories on the same application. For example, if you are applying in both the Recurring Series and Emcee categories, two completely separate applications must be submitted.

All required supporting documentation must accompany the application. The withholding of information that could affect eligibility or category placement, or supplying information that proves to be materially false, may result in disqualification or subsequent revocation of an Award.

The timetable for application submission will be communicated to members well in advance of the deadline.

There are two ways to submit your application: You may either submit all of your application material by email, or you may mail a hard copy of your application material by regular mail. **DO NOT DO BOTH.**

- IF SUBMITTING BY EMAIL, your Applicant Information form and all supporting documentation should be included in a single email. The subject line of the email should identify the category in which you are submitting—e.g., Female Vocalist submission. If you are submitting in multiple categories, a separate email must be submitted for each category. The email, including a PDF of your Applicant Information form and all supporting material, should be sent to:

submissions@macnyc.com

You will receive an immediate confirmation of receipt.

- IF SUBMITTING BY REGULAR MAIL, your application, including the Applicant Information form and all supporting documentation, should be mailed to:

**MAC
P.O. Box 1995
Radio City Station
New York, NY 10101-1995**

A confirmation of receipt will be sent to the email address you provided on the Applicant Information form a few days after receipt.

If you are submitting in multiple categories, a separate envelope must be sent for each category; each envelope should contain an Applicant Information form for the respective category and related supporting documentation.

CATEGORY DEFINITIONS:

Following are the requirements for eligibility in each award category. Unless otherwise specified, the general eligibility requirements stated above apply. *Note: Categories may be added, combined or eliminated during a given eligibility year if the MAC Awards Eligibility Committee, in its sole discretion, determines it appropriate to do so.*

NOMINEES IN THE FOLLOWING CATEGORIES WILL APPEAR ON BOTH THE PRELIMINARY AND FINAL BALLOTS

VOCALIST (MALE and FEMALE)

A singer who has performed his/her own show, regardless of genre ("cabaret," jazz, R&B, pop, etc.): A vocalist is not eligible in this category on the basis of having appeared as a guest in someone else's show. In a show that includes guest artists or back-up vocalists, only the headline performer qualifies for this category.

MAJOR ARTIST (MALE and FEMALE)

Artists in this category should have achieved clearly recognized stature and prominence within the MAC live performance community. In addition, they may have received reviews by major publications and may have appeared in a major New York venue. This category encompasses all performing art forms and genres: vocalist, instrumentalist, comic; jazz, "cabaret," pop, etc.

An artist is not eligible in this category if he/she appeared as a guest in someone else's show. In a show that includes guest artists or back-up vocalists, only the headline performer qualifies.

CELEBRITY ARTIST

Artists in this category should have achieved national or international stature and prominence, and should be established names outside the performing arts community. They will have received reviews by major publications. The category encompasses all performing art forms and genres.

NEW YORK DEBUT (MALE and FEMALE)

A performer who is presenting his/her own show in New York City for the first time. Performers must be doing an entire act to qualify. Performers who may have previously appeared as opening acts or as a performer in a revue or as part of a group are eligible for this category. Performers will not be disqualified by virtue of having done either (a) no more than two performances in the last three months of the immediately preceding year or (b) a single performance of a show in any prior year—but not (a) *and* (b). Prior year performances that were not open to the general public do not impact eligibility. In a show that includes guest artists or back-up vocalists, only the headline performer qualifies for this category. Performers who have achieved a high degree of success and visibility in another medium or in another city are not eligible. To be eligible in these categories, performers must have given **at least three performances in the greater New York metropolitan area** in the eligibility year.

SPOKEN WORD ARTIST (MALE and FEMALE)

A performer who entertains in his/her own show predominantly through the spoken word. This category includes all genres (comedy, drama, monology, etc.). An artist is not eligible in this category on the basis of having performed short routines or having appeared as a guest in someone else's show. In a show that includes guest artists, only the headline performer qualifies for this category. The four-performance minimum applies to this category, as covered in the General Eligibility section, above.

IMPERSONATION/CHARACTERIZATION/DRAG ARTIST

A male or female performer who entertains in his/her own show by impersonating a non-fictional character or creating one of his/her own, either with or without music. A performer is not eligible in this category on the basis of having appeared as a guest in someone else's show. In a show that includes guest artists or back-up vocalists, only the headline performer qualifies for this category.

MUSICAL COMEDY PERFORMER (MALE and FEMALE)

A performer whose act consists mostly of comic songs, parodies, novelty songs and/or other musical comedy material. To be eligible, the performer must have done his/her own show; he/she is not eligible in this category on the basis of having appeared as a guest in someone else's show. In a show that includes guest artists or back-up vocalists, only the headline performer qualifies for this category.

DUO/GROUP

Two or more performers (vocalists and/or instrumentalists) performing together as a group. The category encompasses all musical performing arts and genres: vocal groups, musical comedy groups, jazz ensembles, etc. An accompanist singing with a vocalist does not qualify as a duo/group unless this is a considerable part of the act and the two are billed equally together. To be eligible, the duo or group must have done its own show; they are not eligible in this category on the basis of having appeared as guests in someone else's show. In a show that includes guest artists or back-up vocalists, only the headline performers qualify for this category. For purposes of this category, performances need not have fixed sets or starting times, but may be open sets or performances throughout an evening.

MAJOR DUO/GROUP

Two or more performers (vocalists and/or instrumentalists) performing together as a group. Artists in this category should have achieved clearly recognized stature and prominence within the MAC live performance community. In addition, they may have received reviews by major publications and may have appeared in a major New York venue. The category encompasses all musical performing arts and genres: vocal groups, musical comedy groups, jazz ensembles, etc. An accompanist singing with a vocalist does not qualify as a duo/group unless this is a considerable part of the act and the two are billed equally together. To be eligible, the duo or group must have done its own show; they are not eligible in this category on the basis of having appeared as guests in someone else's show. In a show that includes guest artists or back-up vocalists, only the headline performers qualify for this category. For purposes of this category, performances need not have fixed sets or starting times, but may be open sets or performances throughout an evening.

REVUE

This category includes the following examples:

- a revue of original material written specifically for the show
- a revue of material written for another show or medium, linked together for the first time by a theme
- a revue of material from multiple sources written by one songwriter/songwriting team
- a thematic revue of material by multiple writers
- a revue consisting primarily of parodies, novelty songs and other forms of musical comedy material

A revue must have at least two performers and should be able to be recast without suffering artistically. A revue should not rely on any specific performer's participation for its identity. The award will go to the driving or creative force(s) behind the production, who must be identified in the application; this might be, for example, the producer, the director, the developer or the writer(s). The minimum number of performances in this category is four. If at least one of the driving/creative forces is not a MAC member, all four required performances must have taken place in a MAC member club in the greater New York metropolitan area during the eligibility year.

RECURRING SERIES

A show or series with a standard format and a changing lineup of acts. This category includes all formats (open mic, variety show, etc.), and the acts can consist of any combination of musical performers, comedy performers, songwriters, and/or variety acts. Benefit series are not eligible in this category. The award will go to the driving or creative force(s) behind the series, who must be identified in the application; this might be, for example, the producer, the director, the emcee, the developer or the writer(s). The minimum number of performances in this category is four. If at least one of the driving/creative forces is not a MAC member, all four required performances must have taken place in a MAC member club in the greater New York metropolitan area during the eligibility year.

EMCEE

A person who emcees a show or a series. This person must have served as emcee at least four times during the eligibility year; the shows need not all have been the same show or in the same series. Emcee duties typically include introducing the acts, banter with the performers, and non-musical entertainment of the audience. The emcee may or may not also be involved with the production of the show and may or may not also perform in the shows. In a show with multiple emcees, only the primary emcee(s) are eligible.

SPECIAL PRODUCTION

A show that does not fit into any of the other categories. The award will go to the driving or creative force(s) behind the production, who must be identified in the application; this might be, for example, the producer, the director, the developer or the writer(s). The minimum number of performances in this category is four. If at least one of the driving/creative forces is not a MAC member, all four required performances must have taken place in a MAC member club in the greater New York metropolitan area during the eligibility year.

DIRECTOR

Must have directed **at least three different shows or performers in the greater New York metropolitan area** during the eligibility year; there is **no minimum-number-of-performances requirement**. The performances must have taken place in MAC member clubs or the candidate must be a MAC member.

Note: There is a special application form for this category.

MUSICAL DIRECTOR

Must have provided musical direction for **at least three different shows or performers in the greater New York metropolitan area** during the eligibility year; there is **no minimum-number-of-performances requirement**. The performances must have taken place in MAC member clubs or the candidate must be a MAC member.

Note: There is a special application form for this category.

TECHNICAL DIRECTOR

Must have provided lighting and/or sound design for at least **five different shows or performers in the greater New York metropolitan area** during the eligibility year; there is **no minimum-number-of-performances requirement**. The venues must be MAC member clubs or the candidate must be a MAC member.

Note: There is a special application form for this category.

**NOMINEES IN THE FOLLOWING CATEGORIES WILL BE CHOSEN BY COMMITTEE—
THE CATEGORIES WILL NOT APPEAR ON THE PRELIMINARY BALLOT.**

ENSEMBLE INSTRUMENTALIST

An instrumentalist who, as a member of an ensemble of two or more instrumentalists, provides musical accompaniment for a vocalist(s) in a full-length show or for a different form of entertainment, e.g., a revue or variety show. Musical directors are not eligible in this category. To be eligible, the instrumentalist must have accompanied **at least three different shows or performers in the greater New York metropolitan area** in the eligibility year; there is **no minimum-number-of-performances requirement**. The other ensemble members may be different from show to show. The performances must have taken place in MAC member clubs or the candidate must be a MAC member.

Nominees in this category will be chosen by committee—application submissions will not be accepted, and the category will not appear on the preliminary ballot.

PIANO BAR/RESTAURANT SINGING ENTERTAINER

A singer engaged by a MAC member club recognized as either a piano bar or restaurant, performing as an obligation of employment as part of the entertainment package in such establishments without fixed set lists or specific show times. Eligible singers must have other responsibilities, such as waiting tables or bartending. There is a **twelve-performance minimum requirement**, which refers to the number of evenings/afternoons the person performed during the eligibility year.

Nominees in this category will be chosen by committee—application submissions will not be accepted, and the category will not appear on the preliminary ballot.

PIANO BAR INSTRUMENTALIST

An instrumentalist (piano or other instrument), who may or may not sing, who entertains in a MAC member club recognized as a piano bar. Performers eligible in this category are those who are engaged by the venue and who may either do open sets without fixed set lists or appear at designated times. In addition, they may provide accompaniment for other performers, and/or conduct sing-alongs or other types of audience participation. There is a **twelve-performance minimum requirement**, which refers to the number of evenings/afternoons the person performed during the eligibility year.

Nominees in this category will be chosen by committee—application submissions will not be accepted, and the category will not appear on the preliminary ballot.

RESTAURANT/HOTEL LOUNGE ENTERTAINER

A performer (instrumentalist and/or singer), who entertains in a restaurant or hotel lounge. Performers eligible in this category are those who are engaged by the venue and who may either do open sets without fixed set lists or appear at designated times. In addition, they may provide accompaniment for other performers. Duos and groups who regularly perform together as restaurant/hotel lounge entertainers are also eligible in this category. There is a **twelve-performance minimum requirement**, which refers to the number of evenings/afternoons the person(s) performed during the eligibility year.

Nominees in this category will be chosen by committee—application submissions will not be accepted, and the category will not appear on the preliminary ballot.

SONG

A song whose predominant intent /tone is non-humorous.

- The song must have been performed publicly during the eligibility year; there is **no minimum-number-of-performances requirement**. If neither the composer nor the lyricist is a MAC member, at least one performance during the eligibility year must have taken place in a MAC member club or at a MAC-sponsored event.
- Songs that previously achieved prominence in any medium are not eligible.
- Parodies are not eligible.
- Songs that were submitted in a previous year are not eligible.

The award for Song will go to both the composer(s) and the lyricist(s).

Only one song in this category may be submitted by a writer or writing team, and the choice must be made by the writer(s). The song must be submitted as an MP3 file (no other format) attached to an e-mail, and the lyrics must be included in the body of the e-mail, not as a PDF or Word attachment and not as a link. The e-mail must also contain the submitter's name and a contact phone number, and the Subject of the e-mail should be the writer's last name and the song title, e.g., "Sondheim – Send in the Clowns".

Note: There is a special application form for this category.

Nominees in this category will be chosen by committee; the category will not appear on the preliminary ballot. The names of the writers of the submitted songs will not be revealed to the committee members during the judging process, and the names of the songwriters of the nominated songs will not appear on the final ballot. MAC will request the songwriters to similarly withhold from making such disclosure until the voting period has ended. This will allow all voting members to listen to the nominated songs on the MAC website and make their selections based solely upon the merits of each song. MAC will announce the names of all nominated songwriters shortly after the voting period ends.

COMEDY/NOVELTY SONG

A song whose predominant intent /tone is humorous.

- The song must have been performed publicly during the eligibility year; there is **no minimum-number-of-performances requirement**. If neither the composer nor the lyricist is a MAC member, at least one performance during the eligibility year must have taken place in a MAC member club or at a MAC-sponsored event.
- Songs that previously achieved prominence in any medium are not eligible.
- Parodies are not eligible.
- Songs that were submitted in a previous year are not eligible.

The award for Special Musical Material will go to both the composer(s) and the lyricist(s).

Only one song in this category may be submitted by a writer or writing team, and the choice must be made by the writer(s). The song must be submitted as an MP3 file (no other format) attached to an e-mail, and the lyrics must be included in the body of the e-mail, not as a PDF or Word attachment and not as a link. The e-mail must also contain the submitter's name and a contact phone number, and the Subject of the e-mail should be the writer's last name and the song title, e.g., "Sondheim & Rodgers – What Do We Do? We Fly!".

Note: There is a special application form for this category.

Nominees in this category will be chosen by committee; the category will not appear on the preliminary ballot. The names of the writers of the submitted songs will not be revealed to the committee members during the judging process, and the names of the songwriters of the nominated songs will not appear on the final ballot. MAC will request the songwriters to similarly withhold from making such disclosure until the voting period has ended. This will allow all voting members to listen to the nominated songs on the MAC website and make their selections based solely upon the merits of each song. MAC will announce the names of all nominated songwriters shortly after the voting period ends.

RECORDING (LAMOTT FRIEDMAN RECORDING AWARD)

MAJOR RECORDING

To be eligible in one of these categories, the recording must be a complete album released in 2018 as either:

- a bar-coded compact disc available for sale to the public.
- OR
- a digital recording, available for download on such sites as CD Baby or iTunes

The recording will be judged on the entire package: performance quality, technical quality, song selection, artwork.

If submitting a physical disc, five copies of the CD must be submitted with the application. If submitting a digital download, the application must include a link to a site where the recording is available for purchase, as well as a link to a drop box or similar folder where the recording and any cover art/liner notes can be accessed by the MAC recording committee.

The artist, or at least one member of a group of artists, must be a MAC member or have performed at least once in a MAC member club during the eligibility year. In the case of a compilation recording, the creative force behind the recording must be a MAC member or have worked in a MAC member club during the eligibility year.

Note: There is a special application form for these categories.

Nominees in these categories will be chosen by committee; the categories will not appear on the preliminary ballot.

IF THE BOARD OPTS TO PRESENT AN AWARD IN THE FOLLOWING CATEGORY, NOMINEES IN THE CATEGORY WILL BE CHOSEN BY THE BOARD—APPLICATION SUBMISSIONS WILL NOT BE ACCEPTED AND THE CATEGORY WILL NOT APPEAR ON THE PRELIMINARY BALLOT. THE BOARD MAY ALSO CHOOSE NOT TO INCLUDE THE CATEGORY ON THE FINAL BALLOT AND, INSTEAD, PRESENT THE AWARD DIRECTLY TO A RECIPIENT OF THE BOARD'S CHOOSING:

SHOW OF THE YEAR

A show that drew a considerable amount of positive attention from the Cabaret community as a whole, generated an unusual amount of "buzz," and was generally acknowledged to be outstanding in all performance and presentation aspects. In addition, it may also have attracted a more general audience.

IN ADDITION, THE BOARD MAY BESTOW THE FOLLOWING AWARDS:

Benefit Series (The Ruth Kurtzman Award)

Hanson Award

Board of Directors Award

Lifetime Achievement Award